# 2023 Community Implementation Funding Public Purchase Frequently Asked Questions (FAQs)

## Q: How do I submit my application for the Community Implementation Funding opportunity?

A: Applications must be submitted using Public Purchase. Visit <a href="https://www.publicpurchase.com/">https://www.publicpurchase.com/</a> to sign up for a free account. If you already have a login for Public Purchase, please make sure your login is still active. New accounts and accounts needing to be reset may take more than 24 hours to become active.

# Q: Will applicants need to create a new account in Public Purchase or can they use an existing account to log in?

A: No, if you already have a login for Public Purchase, please make sure your login is still active. Accounts needing to be reset may take more than 24 hours to become active.

#### Q: I'm not sure if my organization will apply, should I still sign up to use Public Purchase?

A: Yes, sign up for a Public Purchase account to ensure it is activated and ready to use if you decide to apply. Setup for a new user takes approximately 24 hours.

#### Q: Who should I contact if I'm having technical issues with Public Purchase?

A: Contact Public Purchase directly via their website <a href="https://www.publicpurchase.com/gems/login/login">https://www.publicpurchase.com/gems/login/login</a> for all technical issue. There is chat tab on the top left corner for questions and answers. If you submit a question and do not get a response in three (3) days, contact Rosa Torpis at <a href="mailto:rtorpis@smcgov.org">rtorpis@smcgov.org</a>.

#### Q: What is a DUNS number?

**A:** DUNS (Data Universal Numbering System): a proprietary nine-digit number issued by Dun and Bradstreet, Inc. to identify Business entities.

#### Q: Do I have to have a DUNS number to register for Public Purchase?

A: No, a DUNS number is not required to register on Public Purchase nor is it required to apply for GHSMC funding. If you have a DUNS number, include it in the Public Purchase registration.

### Q: Do applicants receive email notifications about the deadline and posting of responses?

A: No, they don't. Public Purchase does not send deadline reminders. Applicants have to track this information themselves. All dates for the Community Implementation Funding can be found here: <a href="https://www.gethealthysmc.org/community-implementation-funding">https://www.gethealthysmc.org/community-implementation-funding</a>