Get Healthy San Mateo County Community Implementation Funding RFP Informational Webinar January 9, 2023







HOUSEKEEPING



This presentation is being recorded and uploaded



Attendees will remain on mute during the webinar and video is disabled



Submit questions using the Q&A function not the chat Participants Q&A Polls Chat



There will a breaks midway through the webinar



Get Healthy SMC Mission and Framework

RFP Application

RFP Priority Projects

Applying Through Public Purchase

AGENDA

RFP TIMELINE

Applications due	February 10, 2023 before 5 p.m.
Deadline for questions	January 23, 2023 before 12 p.m.
Publication of responses to Q&A	January 30, 2023 before 12 p.m.
Anticipated notification of funding decisions	April 3, 2023
Funding period (two-year term)	July 1, 2023 – June 30, 2024 July 1, 2024 – June 30, 2025





RFP FUNDING

• Up to \$70,000 per year

\$140,000 for
two-year contract
term



BUILDING HEALTHY, EQUITABLE COMMUNITIES

• **Collaborative**: Community based organizations, schools, cities, hospitals, and leaders

 Mission: Supports policy change to prevent diseases and ensure everyone has equitable opportunities to live a long and healthy life



FRAMING OUR WORK



Place-based prevention



Advancing health equity



Collaboration across disciplines



Effective partnerships





PURPOSE



PROPOSER ELIGIBILITY

- Any non-profit, faith-based organization, city, school, program of groups of individuals is eligible.
- A group of individuals or a program that is not a part of an organization, must indicate a fiscal sponsor that will sign the contract, receive, and manage funds on your group's behalf.

PROPOSER ELIGIBILITY

This funding is **NOT** intended for the following:

- Support for a program or a staff position that already exists without demonstration of significant expansion of their responsibilities.
- Projects that have San Mateo County Department(s) as primary/lead applicants or include funding request for San Mateo County staff person's salary.
- Projects for which the majority of beneficiaries are outside of San Mateo County.
- Lobbying or direct policy advocacy efforts of community organizing.





APPLICATION COMPONENTS

Application Overview

Summary of Relevant Experience

Project Information

Project Workplan

Budget Worksheet



APPLICATION OVERVIEW





SUMMARY OF RELEVANT EXPERIENCE

Description of similar or current projects

Target population

Funding information







PROJECT WORKPLAN

- Activity Description
- Reach
- Assessment Method



BUDGET WORKSHEET

Use the worksheet to propose the requested year one budget amount. You do not have to prepare a budget for year two for this proposal. If proposed project requires a consultant or a subcontract, include information in non-personnel line and specifically indicate details in the description.

Personnel Expenses (only include proposed staffing for the project, no need to include in-kind staffing)

Staff Title	% FTE	Amount	Role/Responsibility Description	
Benefits Amount				
Staffing Subtotal (Personnel + Benefits)				
Non-Personnel Expenses (e.g., scholarships, stipends, translation, outreach materials, project supplies (including COVID prevention supplies) etc.)				
Line Item		Amount	Description	
Non-Personnel Subtotal				
Indirect Expenses (not more than 12%)				
Total Annual Amount Requested				
Considering all the funding your agency has for this Project, what percentage of project funding will GHSMC support?				

APPLICATION REMINDERS



APPLICATION FAQS ANSWERED

- Proposers must use the application provided
- Proposers must submit the application via Public Purchase
- Proposers must register on SAM.gov and include ID on application
- Proposers do not have to have a DUNS number
- Proposers can submit more than one Project application BUT each application must be submitted separately
- A cover letter and letters of support are not required
- See sample application: <u>https://www.gethealthysmc.org/sites/main/files/file-attachments/2023-ghsmc-application-sample-2023.pdf</u>
- Resource documents: <u>Funding Application Resources Get Healthy San Mateo</u> <u>County (gethealthysmc.org)</u>



EVALUATION CRITERIA

55% - Project Impact

20% - Project Success

15% - Experience

30% - Budget

Screened for minimum eligibility requirements

Advisory committee review

- Health Policy and Planning staff
- Partner agencies
- Residents with lived experience

REVIEW AND SELECTION PROCESS

CONTRACTOR REQUIREMENTS

- See Standard Terms and Conditions: <u>smc_contract_templates.pdf (gethealthysmc.org)</u>
- Monthly check-in (virtual)
- Quarterly all contractor meetings (virtual or in-person)
- Biannual progress reports
- Presentation at Building Healthy, Equitable Communities summit

BREAK

2023 PRIORITY PROJECTS

- GHSMC prioritizes funding that aligns with the strategic plan
- The plan has not been updated since 2020, due to the COVID pandemic
- 2023 projects considered learnings, strategies, and priorities identified during the last two years

PRIORITY PROJECTS

Civic Engagement

Community Collaboration for Children's Success

Community Health Worker Collaboration

Resident Engagement Collaborative Model

Restorative Justice Practices in School Settings

CIVIC ENGAGEMENT

• Project that brings people together to work towards better conditions for community health through both:



Fostering agency and leadership in people most affected by health inequities



Voter engagement in the 2024 elections as a project element

CIVIC ENGAGEMENT

Project Examples Include:

- Youth organizing programs that give youth skills and opportunities to advocate for changes
- Integrating an equity-focused civics curriculum into an existing youth development program
- Resident workshops explaining policy making
- Training and mentoring leaders interested in serving on local governing boards, commissions, and committees

COMMUNITY COLLABORATION FOR CHILDREN'S SUCCESS

- Project that addresses the inequities highlighted through CCCS
- Work to ensure that all children and youth are safe, healthy, and supported in their families, schools, and communities
- Proposals must address one of the top strategies in the Neighborhood Action Plans for the CCCS focus communities:



COMMUNITY COLLABORATION FOR CHILDREN'S SUCCESS

Project Examples Include:

- Providing trauma-awareness training for youth and family serving providers
- Strengthening connections to improve school climate and increase supportive relationships for youth
- Expanding job training programs for transition-age youth
- Developing or expanding evidence-based interventions designed to address community violence
- Providing legal education and assistance for children who have been impacted by, or are at risk of being impacted by, the justice system

COMMUNITY HEALTH WORKER COLLABORATION

Project that can demonstrate the ability to carry out the following:

Lead a collaborative of partnering community-based organizations to expand or strengthen the CHW workforce

Develop a system of referrals and linkages that increase residents' access to health and social service resources

Develop coordinated Community Outreach Plans

COMMUNITY HEALTH WORKER COLLABORATION

Project Examples Include:

- Convening meetings/trainings for local Community Health Workers (CHWs)
- Developing a training curriculum for CHWs
- Building linkages to CHW networks to facilitate resource sharing
- Establish and/or facilitate a CHW collaborative to develop and/or vet culturally and linguistically appropriate health education materials
- Identifying best practices to support CHW needs

RESIDENT ENGAGEMENT COLLABORATIVE MODEL



Project that aims to achieve an authentic and sustainable structure for multi-organizational community collaboration with Public Health, Policy, and Planning (PHPP)

RESIDENT ENGAGEMENT COLLABORATIVE MODEL

Project Examples Include:

- Recruiting community stakeholders to prioritize upstream prevention strategies
- Conducting a readiness and/or landscape assessment for community collaboration
- Facilitating community convenings for strategic processes
- Coordinating community trainings
- Acting as a liaison between the community and PHPP for community input
- Facilitating community-driven meetings to address emerging public health concerns

RESTORATIVE JUSTICE PRACTICES (RJP) IN SCHOOL SETTINGS

Project that actively works to address disparities in school discipline by supporting implementation of restorative practices (proactive strategies) and restorative justice (responsive strategies) to move schools away from punitive, exclusionary discipline.

RESTORATIVE JUSTICE PRACTICES IN SCHOOL SETTINGS

Project Examples Include:

- Establishing a community of practice that supports educators with implementation of RJP
- Facilitating engagement of members of the school community to build support and buy-in for adoption of RJP
- Supporting development of a plan for RJP implementation
- Providing training to support RJP implementation
- Identifying RJP policy best practices

BREAK



PUBLIC PURCHASE

https://www.publicpurchase.com/
PUBLIC PURCHASE WEBSITE

Public | Purchase

Chat 🐤 Help Login

Federal, State and Local Government Agencies buy over \$3 trillion a year of goods and services. Every month, thousands of contracts, bids, and requests for proposals (RFPs) are posted on the Internet by Federal, State, City, County and School District Agencies! If you have never sold your product to a government agency our service can help you become a successful government vendor. If you already sell to government we can help you secure significantly START BROWSING NOW more business. Select Region Our system maintains the largest and most complete database of government bid opportunities in the nation. It uses proprietary technology to provide information that gives a competitive edge to Select Agency vendors who add our premium service to the basic FREE bid notification we offer to all vendors. BEST DEAL FREE REGISTRATION · All the benefits of free registration · Receive automatic bid notifications from over 1,480 Gain access to 20,060+ government institutions
 Take greater market control with 270,100+ bid Government Institutions. • Respond to their bid opportunities electronically saving you time and money. opportunities Receive customized results for your area and business sector Go to Register · Search for unique bids on our system · Take advantage of flat membership plans with no hidden fees [More Info] Go to Register TMore Info1

Customer Support: Support@publicpurchase.com | Copyright 1999-2021 @ | The Public Group, LLC. All rights reserved.

The Public Group~



LOG IN TO PUBLIC PURCHASE

Public | Purchase

Chat 🗣 Help Login		Home	Registe
	Username: Password:		
	Login Did you forget your password? Get help with your password here. Not a member yet? Register as a new Vendor.		
	Watch out for Phishing Sites! Always check the address bar before you login to Public Purchase. The page should be secure (https) and should always say in green "The Public Group LLC" as the example below shows.		
	Attps://www.publicpurchase.com/gems/login/login?&dst=		

The Public | Group



STEP I - PLAN

Public | Purchase

in			Home	Register	Why Us? FAQ
Vendor Reg	gistration				
Step 1 Plan	Step 2 Step 3 Company Info Classifications	Step 4 Regions	Step 5 Notifications	Step 6 Confirmation	Step 7 Complete
Registration Type:	Select a Plan				
Register for Bid	Syndication		Register for Free		
system syndic syndicating the searching for your Inbox. It What part of 1 and see what syndication sta • All the b • No resea • Customi • 187,200 • Cut cost	e entire bid market place. Our Propri- cates the market place by scanning ousands of Bids across the country. No work. The business is now waiting for yis a THREE TRILLION DOLLAR a year indu- this is yours? Click on Bid Syndication b t is available for your business today. arts at: \$399.00 for 12 months . enefits of free registration arching for bids zed results for your area and business + bid opportunities s in finding and responding to bids ng 11,230+ Government Institutions	and more ou in istry. pelow	from over 1310 Gover dollars in governmen directly with any of the are available online a allow you to respond precious time and m responding to bids is a • Sell to over 1310 • Respond to docu • Cut your costs ir • Free Registration	t bids each y ese agencies. All nd available for l electronically oney. Accessin bsolutely FREE. O Government a ments electroni n responding Ele	ear. You can reg I Business opportur r download. Many saving your com ig the Bid Board igencies ically such as W-9's

F

STEP 2 – COMPANY INFO

Don't worry, if you entered	ing the last week but were not able to complete the process ? d a username and password, you can continue where you were before.
[Enter previous username	ana passworaj
Registration Type: Free Re	egistration
Company Information	
Company name	Health Policy and Planning
DBA	(optional)
Address	225 37th Avenue
	(optional)
	(optional)
City	San Mateo
State/Prov	California
Zip/Postal Code	94403
Country	
Time Zone	Pacific Time (US & Canada): Tijuana 🗸
Website Address	(optional)
Federal Tax Id DUNS Number	(optional)
In Business Since	
Company Type	(for example, 1998) (optional)
Business Description	(optional)
	^
	~
Company Logo	Upload File
Main Contact	
First Name	Juvy Ann Middle Initial A (optional)
	Important: Several free email providers will block email from any sender who is not in your address book/contact list. This is particularly true for Vahoe email accounts. Disage make way will the user address and a sender when the sender of the sender
	Yahoo email accounts. Please make sure you add to your address book/contact list the following emails BEFORE registering: • notices@publicpurchase.com
	 support/publicpurchase.com support/pg/biblicpurchase.com
Phone Number	650-573-2398 ext
Fax Number	
	Same address as the Company
User Name	
Username	n/nret
Password	•••••••••• Verify Password ••••••••••
Back Cancel Ne	ot Step
	Questions? Please contact our support team at vendorsupport@publicpurchase.com



STEP 3 - CLASSIFICATIONS

Public | Purchase

Chat 🗣 Help Login	Home Register Why Us? FAQ Agency
	Vendor Registration
	Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Plan Company Info Classifications Regions Notifications Confirmation Complete
	Registration Type: Free Registration
	Classifications
	Please select the classification types for products/services you provide.
	Classifications you have selected
	You have not selected any classification yet
	Browse Search
	 Accommodation and food services Administrative and support and waste management and remediation services Agriculture, forestry, fishing and hunting Arts, entertainment, and recreation Construction Construction Educational services Finance and insurance Health care and social assistance Information Management of companies and enterprises Manufacturing Mining, querrying, and oil and gas extraction Other services (except public administration) Professional, scientific, and technical services Public administration Real estate and rental and leasing Retail trade Transportation and warehousing Utilities Wholesale trade
	Back Cancel Next Step
	Questions? Please contact our support team at vendorsupport@publicpurchase.com
	Customer Support: Support@publicpurchase.com Copyright 1999-2021 © The Public Group, LLC. All rights reserved.

The Public | Group-

41



STEP 3A -SUBCLASSIFICATIONS

Public | Purchase

Chat 🐤 Help Login

	Home	Register	Why Us?	FAQ	Agency
or Registration					
p 1 Step 2 Step 3 Step 4 Step 5 Step 5 Step 5 Classifications Regions Notifications Confirmation Complete]				
ion Type: Free Registration					
tions					
lect the classification types for products/services you provide.					
tions you have selected					
Administration of public health programs		3			
Other general government support		3			
Public finance activities		8			
Search					
Agriculture, forestry, fishing and hunting Arts, entertainment, and recreation Construction Educational services Finance and insurance Health care and social assistance Information Management of companies and enterprises Manufacturing Mining, quarrying, and oil and gas extraction Other services (except public administration) Professional, scientific, and technical services Public administration of environmental quality programs • Administration of environmental quality programs • Administration of environmental quality programs • Administration of housing programs, urban planning, and community development • Administration of housing programs, urban planning, and community development • Administration of housing programs • Administration of housing programs • Administration of human resource programs • Administration of veterans' affairs • Legislative, and other general government support • Executive, legislative, and other general government support • Executive and legislative offices, combined • Executive and legislative offices, combined • Executive and legislative offices, combined • Executive and legislative for the support • [21130] Other general government support [Definition] • • Public finance activities • Public finance activities [Definition] • • Space research and technology Real estate and rental and leasing Retail trade					

Questions? Please contact our support team at vendorsupport@publicpurchase.com

Customer Support: support@publicpurchase.com | Copyright 1999-2021 @ | The Public Group, LLC. All rights reserved.



STEP 4 - REGIONS

Public	Purchase ^M
and	I un chiase

Vendor Regist	tration					
Step 1 Plan	Step 2 Ste ompany Info Classifi			p 6 Step 7 Complete]	
Registration Type: Free	e Registration					
Select Regions						
Please select the region (Select All) [Unselect All]	ns that you are interested	I in working with.				
Alabama	Maryland	South Dakota	Saskatchewan			
Alaska	Massachusetts	Tennessee	Yukon			
American Samoa	Michigan	Texas				
Arizona	Minnesota	U.S. Virgin Islands				
Arkansas	Mississippi	Utah				
California	Missouri	Vermont				
Colorado	Montana	Virginia				
Connecticut	Nebraska	Washington				
Delaware	Nevada	U West Virginia				
District of Columbia	New Hampshire	U Wisconsin				
Florida	New Jersey	Wyoming				
Georgia	New Mexico	Alberta				
Guam	New York	British Columbia				
🗆 Hawaii	North Carolina	Manitoba				
Idaho	North Dakota	New Brunswick				
🗆 Illinois	🗆 Ohio	Newfoundland and				
Indiana	Oklahoma	Labrador Northwest Territories				
Iowa	Oregon	Nova Scotia				
🗌 Kansas	Pennsylvania	Nunavut				
Kentucky	Puerto Rico	Ontario				
Louisiana	Rhode Island	Prince Edward Island				
Maine	South Carolina	Quebec				
[Select All] [Unselect All]						
Back Cancel	Next Step					
		Questions? Please con	tact our support team at vendo	rsupport@publicpurchase.com		

43



STEP 5 - NOTIFICATIONS

Public | Purchase

Chat 🛸 Help Login			Home Register Why Us? FAQ Agency
	Vendor Registration		
	Plan Company Info Classifications Regions Notifications Confirmation Registration Type: Free Registration		
	Government Agency Types		
		th you wish to work:	
	City/Municipality	Port/Transit/Airport Authority	
	Community College	Public Works	
	County	School District	
	Federal (including Military)	☑ State	
	Fire Department	University/College	
	Police/Sheriff	☑ Other	
	[Select All] [Unselect All]		
	Notification Messages		
	I want to be notified when:		
	Plan Company Info Classifications Regions Notifications Confirmation Registration Type: Free Registration Government Agency Types Select the types of Government Agencies with which you wish to work: [Select All] Orty Port/Transit/Airport Authority Image: Control Image: Control Image: Control Image: Control Image: Co		
	There is an "Notice of Award" for a bid I worked on		
	Public Purchase finds bids that may be of interest to	me and invites me to sign up for bid syndication	
	(Select All) (Unselect All)		
	Back Cancel Next Step		
		Questions? Please contact our support learn at vendorsupport@publicpurchase.com	

Customer Support: Support@publicpurchase.com | Copyright 1999-2021 @ | The Public Group, LLC. All rights reserved.

44



STEP 6 - CONFIRMATION

Public | Purchase

Chat 🕤 Help Login		Home	Register	Why Us?	FAQ	Agency
	Vendor Registration					
	Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Plan Company Info Classifications Regions Notifications Confirmation Complete					
	Registration Type: Free Registration					
	You have selected Free Registration with Public Purchase. There are MANY business opportunities NOT available with free registration. Listed below are some business opportunities based on YOUR selected classifications and regions of interest available right now. Are you aware of these opportunities? When you sign up for our Bid Syndication service you will have access to all of these opportunities along with enhanced search and browse functionality. Don't miss out. Get more business today!					
	Categories (Note: Click on the III to open each section) Today Week Current Year Public administration 					
	Administration of human resource programs 1 5 36 384					
	Executive, legislative, and other general government 1 5 15 302 support					
	Bid Syndication Plans 12 months - \$399.00 Do you want to sign up now for Bid Syndication? If you click "No, Thank you", you will not lose any of of your information and will simply continue with Free Registration. Yes No, Thank You					
	Questions? Please contact our support team at vendorsupport@publicpurchase.com					

Customer Support: support@publicpurchase.com | Copyright 1999-2021 © | The Public Group, LLC. All rights reserved.





STEP 6A -CONFIRMATION

Public | Purchase

Chat 🗣 He

	Home	Register	Why Us?	FAC
Vendor Registration				
Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7				
Plan Company Info Classifications Regions Notifications Confirmation Complete				
Registration Type: Free Registration				
Company Information				
Company: Health Policy and Planning				
DBA:				
Address: 225 37th Avenue				
San Mateo, CA, 94403				
Time Zone: Pacific Time (US & Canada); Tijuana				
Website Address: Federal Tax Id:				
DUNS Number:				
In Business Since:				
Company Type:				
Business Description:				
Main Contact				
Name: all the start and st				
Email Address: 10bA suit.				
Phone: (650) 573-2398				
Fax:				
Address: 225 37th Avenue				
San Mateo, CA, 94403				
User Name				
User Name: Contract25				
Selected Classifications				
923120 Administration of public health programs				
921190 Other general government support				
✓ 921130 Public finance activities				
Selected Regions				
✓ California				
Agency Types				
City/Municipality, Community College, County, Federal (including Military), Fire Department, Police/Sheriff, Port/Transit/Airport Authority, Public Works, School District, State, University/College, Other,				
Notification Messages				
My selected classifications match a bid from an agency I am registered with				
There is a "Bid Reading" notice for a bid I worked on (pre-award)				
There is an "Intent to Award" notice for a bid I worked on (pre-award)				
There is an "Notice of Award" for a bid I worked on				
Public Purchase finds bids that may be of interest to me and invites me to sign up for bid syndication				
Duald Dual Dian Char				
Back Cancel Next Step Questions? Please contact our support learn at vendorsupport@publicpurchase.com				

ne Public | Group-





STEP 7 - COMPLETE

Public | Purchase

Chat 🐤 Help Login		Home	Register	Why Us? FAC	Agency
	Vendor Registration				
	Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Plan Company Info Classifications Regions Notifications Confirmation Complete				
	Registration Type: Free Registration				
	Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Plan Company Info Classifications Regions Notifications Confirmation Complete				
	verify your information. We may contact you directly to obtain this information. This information includes but is not limited to: • Email Address • Phone Number • Company Name • Physical Address This process may take up to 24 hours, Monday - Friday. Once your account is activated you will receive an email with detailed instructions on how to login and utilize Public Purchase. If you feel you have provided any of this information in error please email				
	Company: Health Policy and Planning Username: Contract25				
	Done Questions? Please contact our support team at vendorsupport@publicpurchase.com				
	CLstomer Support: Support@publicpurchase.com Copyright 1999-2021 @ The Public Group, LLC. All rights reserved.				





ACCOUNT ACTIVATION

Public Purchase Chat * Help Login Home Register Why Us? FAQ Agency Image: Chat * Help Login Register Why Us? FAQ Agency Image: Chat * Help Login Count is not Active Vour account is not Active Type registered recently, we are work, but it does not work, now, your account. If your registered recently, we are work, but it does not work now, your account may have been suspended. Please contact Public Purchase Support at support@publicpurchase.com if you have guestions regarding the status of your account.

OPEN BIDS FOR COUNTY OF SAN MATEO

Help Logout			Home Sear	ch Browse M	ly Stuff
F SAN	Open Bids for County of San Mateo				
	You are registered with this agency.			County	Calif of San I
	Title	Start Date	End Date	Time Left	Adde
NDED 180	RFP #OOS-1018-BPMP - Unincorporated San Mateo County Bicycle and Pedestrian Master Plan 💌	Oct 12, 2018	Nov 7, 2018 5:00:00 PM PST	1 day 6 hours	Oct 30
	RFI #CFS - Commercially Sexually Exploited Children Placement and Services RFI	Oct 19, 2018	Nov 16, 2018 12:00:00 PM PST	10 days 1 hour	No Addeno
Open Bids Closed Bids	RFP #1372 - South Coast Sea Level Rise Vulnerability and Adaptation Plan Project 💌	Nov 5, 2018	Nov 29, 2018 5:00:00 PM PST	23 days 6 hours	No Addeno
	RFI #HIT-2018-712-001 - Robotic Pharmacy (Automated) Dispensing System (Pharmacy Outpatient Fill)	Oct 23, 2018	Dec 21, 2018 5:00:00 PM PST	45 days 6 hours	No Addeno
	RFI #HIT-2018-707-001 - Pharmacy Inventory Storage System 💌	Oct 23, 2018	Dec 21, 2018 5:00:00 PM PST	45 days 6 hours	No Addend
	RFI #HIT-2018-613-001 - Controlled Substance Diversion Detection and Prevention System 😿	Oct 23, 2018	Dec 21, 2018 5:00:00 PM PST	45 days 6 hours	No Addend
	RFI #HIT-2018-612-001 - Automated Dispensing Cabinets (ADC)	Oct 23, 2018	Dec 21, 2018 5:00:00 PM PST	45 days 6 hours	No Addeno

SEARCH FOR GET HEALTHY COMMUNITY IMPLEMENTATION FUNDING

- Bid Type: RFP
- Bid Number: PHPP-HPP-2023-01
- Title: 2023 Get Healthy SMC Community Implementation Funding

SUBMITTING QUESTIONS IN PUBLIC PURCHASE

Close

publicpurchase.com/gems/help/mainhelp.html?frame1=vendor/info.html&frame2=vendor/info_check.html

Public Purchase.

C™ Help

Select Help Category

Vendor Information 🗸

Vendor Information

- o How do I check my bids?
- How do I search for specific bids?
- How do I ask questions about bids?
- How do I track bid addendums or changes?
- How do I check for notifications or contact from Public Purchase?
- How do I manage agency registrations?
- How do I manage my classifications codes?
- What are the different bid types?
- How do I respond to a bid?
- How do I find out if I have been awarded a bid?
- How do I (vendor) withdraw my submitted bid response?
- How do I access Public Vendor?
- How a Vendor Places a Bid Response

How do I ask questions about bids?

You can submit questions to the agency on specific bids. Click on the title of a bid, on the right of the bid page click [View/Ask Questions] to open a new page that lists all previous questions and answers. Click "Ask a Question," enter your question in the field provided and click "Save" to submit your question. Your question is immediately sent by email to the contact person for the bid. When your question is answered you will be notified by email and the answer may be posted on the bid.

Tip: By using the "Questions" feature your questions and the agency's answers can be posted on Public Purchase making them available to all other vendors that are registered with the agency. If you would like to confidentially submit questions to the agency, contact the bid's main contact directly.



PUBLIC PURCHASE TECHNICAL ASSISTANCE

- Contact: <u>http://www.publicpurchase.com/gems/h</u> <u>elp/mainhelp.html?frame1=public/info.html&fra</u> <u>me2=public/info_register.html</u>
- HPP staff cannot provide assistance with Public Purchase



FINAL REMINDERS

- Submit questions by January 23, 2023, by 12 p.m.
- All Q&A will be posted by January 30, 2023: <u>Funding Application Resources - Get Healthy San</u> <u>Mateo County (gethealthysmc.org)</u>
- Do not contact staff directly with questions
- Application template specific questions: <u>RTorpis@smcgov.org</u>
- Submit proposal(s) by February 10, 2023, by 5 p.m.