



2019 Community Implementation Funding Frequently Asked Questions (FAQ)

Q: Do you provide 100% funding for positions to do research?

A: Yes, as long as it's clear how the research leads to policy and/or system change.

Q: Besides overhead costs of less than 12%, do you like to fund any specific activities/ staff /interns?

A: As long as it is clear how the activities will lead to policy and/or system change.

Q: Do you have any limitation on funding staff time or any other limitations?

A: Existing, fully funded positions or county staff positions will not be funded. The Community Implementation Funding is not available for the following:

- Support for a program or a staff position that already exists without demonstration of significant expansion of their responsibilities.
- Individual educational classes that do not advance policy or systems change solutions such as, nutrition classes, cooking classes, dance classes, safety classes, and fitness classes (train-the-trainer and capacity-building models such as training community leaders to lead education work are eligible).
- Partial funding for a project for which the majority (at least 50%) of the additional funding has not been secured. There is no required match for this funding.
- Projects that have San Mateo County Department(s) as primary/lead applicants or include funding request for San Mateo County staff person's salary.
- Projects for which the majority of beneficiaries are outside of SMC.
- Overhead/Indirect expenses over 12%.
- Lobbying and direct policy advocacy efforts of community organizing

Q: Is your team available to discuss specific project ideas between now and Friday?

A: We are subject to public contracting rules and we cannot give unfair advantage to any applicant, which means if an applicant has a question we will document that question and provide an answer to it in our weekly released FAQ sheet. We upload all answers on Friday. If you have a question, you can submit it any time. Responses will be posted Friday mornings up until the RFP deadline on [our website](#).

Q: Will the grant cover the costs of specific items that improve housing — i.e. smoke alarms, plug covers, etc.

A: This grant funds activities that will lead to policy and/or systems change. If the application is clear



as to how resources allocated to infrastructure or capital improvement or supplies will lead to policy or systems change, then it may make sense to allocated resources to those items. Please review the evaluation criteria on [page 9 of the RFP](#) to write a robust proposal. An example of a previously funded project, Rebuilding Together Peninsula was not funded to make capital improvements of houses, which is the bulk of their work, but was funded to strengthen s a partnership with the City of East Palo Alto to streamline garage conversions that will help improve housing condition for hundreds of residents.

Q: Can the grant proposal address more than one priority area such as, healthy neighborhoods, and healthy housing?

A: Certainly. We see that some projects cross more than one area. Review page 3 to 6 of the [RFP](#) for details on the objectives of each priority area.

Q: Could you describe any examples of past Healthy Housing projects that you've funded? Could programs providing transitional housing for homeless be eligible projects for the Healthy Housing priority?

A: Please review [Projects Funded to Date](#) for a detailed description of funded projects. The provision of transitional housing for homeless is eligible but in order to be a competitive application it will have to clearly outline how the project will promote policy and/or system change.

Q: We are thinking of a joint proposal, does that shift the potential amount we could apply for?

A: There is no limit to the amount a proposal can apply for. But we have \$150,000 for the 2019 Get Healthy San Mateo County Community Implementations Funding and we generally award projects that range between \$3,000 and \$35,000, with only one or two projects funded at higher levels.

Q: I have done some work in Cabrillo Unified School District with Restorative Practices and staff wellness. The response was overwhelmingly positive and they would like to continue to do the work, but they need to identify a funding source. Would you have suggestions for funders for Cabrillo?

A: The promotion and implementation of restorative justice practices is a priority for Get Healthy SMC. We are looking for new and innovative strategies to support RJP in schools throughout the county. Please review page 5 of the [RFP](#) for more details on Get Healthy SMC Healthy Housing objectives.

Q: We are interested in implement Restorative Justice Practices at our school. The RFP states funding would be available February 2019. What if we wanted to train some teachers/staff this semester would we be able to write that in the proposal?

A: The grant cannot cover costs until the contract is in place. Anything done before February 2019 would not be covered.

Q: Are after school enrichment programs focused on reading and math eligible for funding?

A: Individual educational classes that do not advance policy or systems change solutions are not eligible for funding. However, train-the-trainer and capacity-building models such as training community leaders to lead education work are eligible as long as it is clear how the activities will lead to long-term policy and system change.



Q: Can City/County Association of Governments (C/CAG) apply for funds?

A: Yes, because C/CAG is not considered a San Mateo County Department. Get Healthy SMC Community Implementation Funds are not available for projects that have San Mateo County Department(s) as primary/lead applicants or include funding requests for San Mateo County staff person's salary.

Q: Would it be appropriate to apply for \$10K for printing costs in addition to the \$35K limit?

A: We fund projects that range from \$3,000 to \$35,000, with only one or two projects funded at higher levels. Competitive projects have workplans and budgets that clearly convey strategy(ies) to achieve policy and/or systems change.

Q: Can letters of support from collaborating organizations be submitted the following week, after tomorrow's application deadline?

A: The letters of support must be submitted along with the application before the deadline, September 14, 2018 before 5:00 p.m.

